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Director of Logistics

Chief, Supply Division

Systems Analysis of Supply Functions

- REFS : (a) Report of Audit of Supply Division dated  
27 September 1963  
(b) DDS Memo 63-4378 dated 21 October 1963

1. In reference (b) the Deputy Director (Support) stresses the deficiencies in computer operations as reported by reference (a). It is the opinion of this division that in order to completely satisfy the requirement for a thorough systems analysis recommended by the Audit Staff and directed by the Deputy Director (Support) it will be necessary to detail several qualified personnel to perform this function as their primary responsibility. Accordingly, I am making the following proposals:

a. The individuals named below will be assigned as a full-time working committee with the primary responsibility to complete a systems analysis directed toward the objective of correcting all weaknesses and deficiencies and effecting greater utilization of automatic data processing facilities as they pertain to Supply Division functions:

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b. In addition to the above named individuals, we propose to request the Office of the Comptroller to provide a member on an on-call basis from their Technical Accounting Staff to work with the group in those areas where supply and finance functions are integrated. We also propose to request the Office of Computer Services, DDS&T, to provide a member on an on-call basis to furnish technical guidance in the review of the present systems and development of any new systems with emphasis on the determinations of computer capabilities and related mechanical devices.

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SUBJECT: Systems Analysis of Supply Functions

2. In establishing the committee indicated above, we realize this will take the services of the existing Deputy Chief, and we propose to assign [redacted] in an acting capacity, vice [redacted]. We also propose to designate [redacted] as Acting Chief, Field Support Branch, vice [redacted]

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3. It is my opinion that this committee working on a full-time basis will require approximately six months to complete the systems analysis after which time the members will revert to their previous assignments.

4. If you approve, the Supply Division employees assigned to the working committee will begin work on 28 October 1963.

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APPROVED:

\_\_\_\_\_  
Director of Logistics

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Date

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